

The Parish of Traprain

Gift Aid Declaration

Ref No.....

Details of Donor

Title..... Forename(s)..... Surname.....

Address

.....

.....Post Code.....

I wish the Parish of Traprain to treat all donations I make from the date of this declaration until I notify you otherwise, as Gift Aid Donations.

Signature.....Date...../...../.....

See overleaf for notes



Notes.

1. Please notify the Parish of Traprain if you change your name and address while the declaration is still in force.
2. You can cancel the declaration at any time by notifying the Parish of Traprain—it will then not apply to donations made on or after the date of cancellation or such later date as you specify.
3. You must pay an amount of income tax and or capital gains tax at least equal to the tax that the charity reclaims on your donations in the tax year, (currently 25p for each £1 you give).
4. If in the future your circumstances change and you no longer pay tax on your income and capital gains equal to the tax that the Parish of Traprain reclaims, you can cancel your declaration. (see note 2).
5. If you pay Tax at the higher rate you can claim further tax relief in your Self Assessment tax return.
6. If you are unsure whether your donations qualify for Gift Aid relief, ask the Parish of Traprain. Or you can ask your local tax office for leaflet “IR 113 *Gift Aid.*”